



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION OF TAYABAS
Luis Palad Comp., Brgy. Ipilan, Tayabas City



DEPED-TAY-DM-SGOD-19-019

TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
CHIEFS, CID AND SGOD
EDUCATION PROGRAM SUPERVISORS AND SPECIALISTS
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
ALL OTHERS CONCERNED

FROM : CATHERINE P. TALAVERA, CESO VI
Schools Division Superintendent

SUBJECT : PROGRESS MONITORING OF RESEARCHES (Master Teachers and Writeshop
Participants-TECS-Sept.12-14,2018)

DATE : January 17, 2019

1. This office once again **CONGRATULATES** all research enthusiasts who have been contributing meaningfully in our quest to build a CULTURE OF RESEARCH.
2. To sustain the passion of our researchers, the Research Coaches, composed of the Education Program Supervisors and Specialists, together with select teachers are hereby enjoined to do a progress monitoring of the research/researchers assigned to them.
3. Likewise the researchers, whose names are included in the attachment, are encouraged to approach their respective coaches.
4. Consultations between the coaches and the researchers may be done at the most convenient time, for both parties.
5. However, a periodical personal meeting between them is hereby advised. The first periodical meeting is scheduled from **January 28-31**, and **February 1 & 4, 2019**, at **3:30 P.M.** at the **Yellow Building, near the SDO**. Check out your respective schedule in the attachment.
6. The template for the progress monitoring is likewise attached. The tool shall be accomplished and submitted, together with the MOVs right on the date of your meeting.
7. Please be guided accordingly.
8. Strict compliance and dissemination of this Memorandum is desired.

We, the personnel of the SDO Tayabas City commit to continuously SOAR HIGH.

S-atisfy customers' needs **O**-ptimize the use of ICT enabled system **A**-dvocate in the promotion of healthy schools **R**-ender timely and responsive services
H-elp create a child-friendly environment **I**-ntegrate QMS in all SDO activities **G**-overn gender sensitive workplace **H**-all quality standards

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Name of Researcher/s: _____
Contact No. _____ E-mail Address/FB Account: _____

Coach/es: _____

Title of On-going Research _____

Date of Consultation: _____

I. Please indicate the level of completeness of the different parts/areas of considerations of your action research. Please put a check mark, where appropriate.

[illegible]

Issues/Concerns contributory to less than 100% completion for any of the above parts/areas of concern

Please write here how your coaches may be of help to you.

II. For researchers who have already developed their intervention plan and intervention materials, indicate the level of completeness for the following:

Parts/Areas of Concern	100%	90-99%	80-89%	70-79%	60-69%	Below 60%	MOVs
1. Implementation of the intervention plan							Progress Monitoring of Plan
2. Implementation of the intervention materials							Materials with answers
3. Data relative to the use of the intervention							Scores/Graphs/Tables
4. Findings relative to the use of the intervention							Summary of Findings
5. Recommendations relative to the intervention							Recommendations

Issues/Concerns contributory to less than 100% completion for any of the above parts/areas of concern

Please write here how your coaches may be of help to you.

Agreement with the Researcher/s and the Coach/es:

We hereby agree to have a consultation every _____ through _____.

Name and Signature of the Researcher/s

Name and Signature of the Coach/es

SCHEDULE OF COACHES WITH RESEARCHERS

Date/ Time/Place	Coach/es	Researchers	
January 28, 2019 3:30 P.M. Yellow Bldg – Near theSDO	Georgia P. Talabong, EPS (Contact # 09394956658) Marvin Rosales, HT III (	Lyka Rose P. Lim Mariesol M. Buncayo Richilyn S. Pagana Arcedel R. Pagana Larvin O. Labrada Marian A. Gaurano Reymart P. Villapena	Cristina D. Villapena Laarni Q. Lachica Rebecca G. Lazo Susan J. Abuel Rowena Cabrera Michelle C. Anyayahan Maria Corazon A. Borbon Flora P. Puchero
January 29, 2019 3:30 P.M. Yellow Bldg – Near the SDO	Joseph Jay Aureada, EPS (Contact # 09998095977) Michael Leonard D. Lubiano (Contact # 09420456931)	Garry Villaverde Sherelyn S. Alcantara Kathrin P. Fidelino Myra G. Flores Rempson P. Sumilang Maria Victoria T. Landicho Hernando C. Cortez Maricel V. Oruga Lanie C. Naynes	Elsa A. Isaga Emily Camil C. Flores Ingrid A. Palad Lorena G. Saul Agnes A. Lagdameo Esmeralda J. Quesea Christine V. Cabuyao Glenda D. Ranillo
January 30, 2019 3:30 P.M. Yellow Bldg – Near the SDO	Pelagia Manalang, EPS Josephine De Castro, MT II	Ryan R. Sayson Honesto P. Caagbay Jr. Maria Paz T. Jamilano Charlyn C. Amparo Lyra R. Nanez Walter R. Pagana	Raquel H. Reyes Leanne O. Pornela Sarah J. Blasorca Angela Mae A. Gob Joann M. Magtibay Katrena M. Obis
January 31, 2019 3:30 P.M. Yellow Bldg – Near the SDO	Christian Bables, EPS Richelle Quintero, EPS Sherwin Quesea, EPS	Niel Orven A. Talavera Democrito C. Cabile Jr. Tracy F. Ragudo Nerissa J. Gaela Nerissa J. Cablaida Jasmin P. Flores	Eloisa E. Lagar Maria Jhonna S. Reyes Maria Lyka E. Gollena Raquel V. Sabornido Lorynel C. De Sagun Dolor D. Pabelonia

January 31, 2019 3:30 P.M. Yellow Bldg – Near the SDO	CON'T. Christian Bables, EPS Richelle Quintero, EPS Sherwin Quesea, EPS	Rachel Z. Alvarez Shiela May M. Balamban Sarah Jane C. Cabuyao Chesette D. Obciana Lady Ann T. Pacios Abigail M. Aguerre Johncent Roy C. Tibordo Laarni Abulencia Camille O. Dionisio Florescia E. Javin Roshayne V. Marcellana	Samia Joy A. Rasay Maria Rosele S. Javin Glenda A. Capistrano Girle G. Abaricia Reniel C. Ranillo Jundee C. Rivadinera Honey Leyden R. Pilar Virgilio Jao Maria Luisa F. Holanda Simplicio B. Rato
February 1, 2019 3:30 P.M. Yellow Bldg – Near the SDO	Louie F. Fulleo, EPS Luzviminda E. Saldares, EPS II (Contact # 09502789130)	Alfonso V. Mabuting Josephine V. Cabulong Jowell C. Mendoza Rosalie B. Rivera Joel N. Dela Cruz Mary Grace Cabili	Regiecelle D. Cabaysa Teresa E. Andaya Arlene D. Pagana Myrah T. Cabuyao Babylyn T. Olandes Josefina P. Oblea
February 4, 2019 3:30 P.M. Yellow Bldg – Near the SDO	Sancho Calatrava, EPS (Contact # 09985004762) Joan Kathleen Brizuela, EPS II (Contact #09288239947)	Marieta F. Gutierrez Glecy C. Pineda Margie S. Salvanera	Reniel Fabella Mary Grace M. Cabili